



SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



Minutes of Tenth College Academic Committee Meeting

Date: 05.02.2025

Venue: IQAC Meeting Hall

I. Agenda:

- 10.1 To review the minutes of the previous (Nineth) meeting.
- 10.2 To discuss and approve the Academic Calendar for UG/PG, Even Semester for the academic year 2024-2025 under 2023 Regulations.
- 10.3 Head of the Department is advised to finalize Timetable for the academic year 2024-2025 (Even Semester).
- 10.4 Overall Timetable coordinator is advised to ensure the preparation of Master Timetable, Class Timetable and Individual Timetable for the individual department for the academic year 2024-2025 (Even Semester).
- 10.5 Head of the Department's are advised to monitor the class work in their department concerned.
- 10.6 To review the result analysis of End Semester Examinations' Nov/Dec 2024.
- 10.7 To finalize the date of the next meeting of the Academic Committee.
- 10.8 Any other points by the permission of the Chairman.

II. List of Members Attended:

The Tenth meeting of the Academic Committee for the Academic year 2024-2025 was held on 03.02.2025 under the chairmanship of Dr. R. Satish Kumar, Principal of the college at IQAC Meeting Hall at 3.00 p.m.



10.1 To review the minutes of the previous (Nineth) meeting.

The Minutes of the previous meeting were reviewed and confirmed unanimously by all the members.

10.2 To discuss and approve the Academic Calendar for UG/PG, Even Semester for the academic year 2024-2025 under 2023 Regulations.

.S. No.	Year / Semester	Commencement of Classes	Last Working Day	No. of Working Days	End Semester Practical Examinations	End Semester Theory Examinations
1	I/II	12.02.2025	22.02.2025	75 Days	26.05.2025	09.06.2025

It is resolved to approve the above said tentative schedule of the Academic Calendar for UG/PG, Even Semester for the academic year 2024-2025 under 2023 Regulations.

10.3 Head of the Department is advised to finalize Timetable for the academic year 2024-2025 (Even Semester).

It is resolved to approve that Head of the Departments to finalize Timetable for the academic year 2024-2025 (Even Semester).

10.4 Overall Timetable coordinator is advised to ensure the preparation of Master Timetable, Class Timetable and Individual Timetable for the individual department for the academic year 2024-2025 (Even Semester).

It is resolved that the Overall Timetable coordinator to ensure the preparation of Master Timetable for the individual department for the academic year 2024-2025 (Even Semester).

10.5 Head of the Department's are advised to monitor the class work in their Department concerned.





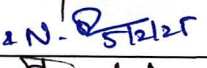
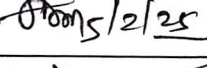

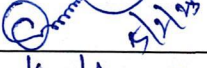

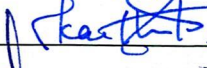

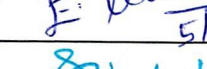

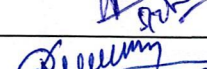
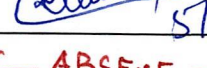
It is resolved to approve that Head of the Department's to monitor the class work in their department concerned.

10.6 To review the result analysis of End Semester Examinations' Nov/Dec 2024.

The committee reviewed the result analysis of End Semester Examinations Nov / Dec'2024 and the Heads are instructed to take necessary actions to produce more than 80% of results in the End Semester Examinations.



The following members attended the meeting:

S. No.	NAME & DESIGNATION	POSITION	SIGNATURE
1	Dr. R. Satish Kumar Principal	Chairman	
2	Er. Aravind Thirunavukkarasu Executive Director	Management Representative	
3	Dr. B. Sujatha Dean (Academics)	Convener	
4	Dr. K. L. Palanisamy HoD / S&H	Member	← ABSENT →
5	Dr. G. P. Raja HOD / AI&DS	Member	
6	Dr.M.Seenirajan HOD / CIVIL	Member	
7	Dr.M.Sakthivel HOD / CSE	Member	
8	Mr.K.Ashokkumar HOD / CSE(CS)	Member	
9	Dr.C.Aarthi HOD / ECE	Member	
10	Dr.K.Umadevi HOD / EEE	Member	
11	Mr.M.Karthikeyan HOD / IT	Member	
12	Dr.M.Sree Sakthivelan HOD / MBA	Member	
13	Dr.E.Geetha HOD / MDE	Member	
14	Dr.T.R.Chinnusamy Dean(MS) / MECHANICAL	Member	
15	Mr. A. Senthilkumar HOD / R&A	Member	
16	Dr.N.Kandasamy HOD / P&T	Member	
17	Mr.P.Thangarasu HOD / Chemistry	Member	← ABSENT →
18	Mrs. P. Sathya AP / English	Member	← ABSENT →

III. Minutes of the Meeting:

Dr. R. Satish Kumar, Chairman of the Academic Committee, welcomed the members. Then all the points of the agenda were taken up for discussion and after a detailed discussion, the committee made the following resolutions.



10.7 To finalize the date of the next meeting of the Academic Committee.

It is decided to conduct the next meeting of the Academic Committee prior to the start of the next Academic year classes.

10.7 Any other points by the permission of the Chairman.

The committee has decided to conduct Continuous Internal Assessment **twice in a semester** for the Higher and First Year students from the Academic year 2024-2025 (From Even Semester onwards) under the Regulations 2023.

The following pattern will be followed from the Academic year 2024-2025 (From Even Semester onwards) with effect from 10.02.2025:

Test	Portions	Marks	Duration
CIA 1	2 ½ Units	100	3 Hours
CIA 2	2 ½ Units	100	3 Hours

In addition, Class tests should be conducted for 30 marks after the completion of every 1 unit.

Dr.B.Sujatha, Convener of the Academic Committee proposed the Vote of Thanks to all the members of the Academic Committee and expressed gratitude for their suggestions. The meeting was concluded by 04.50 p.m.

Tenth Academic Committee Meeting



A. Sujatha
5/2/25
Convener

AC Tenth MoM 03.02.2025

[Signature]
Chairman

